

West Virginia Garden Club, Inc  
Awards/Rules 2025-2026

There are changes to the awards and application process. Please check them carefully.

General

1. **Award Year:** November 15 to November 14 annually.
2. **Deadline:** Post marked by November 10.
3. **Application:** The application must include the 1-page Award Application Coversheet and up to 3 pages of application description, pictures and diagrams etc.
4. A club may only submit one entry per award.
5. Applications will not be returned.
6. The Awards Committee may rework or reclassify a submission and may submit the award submission to the Regional or National Award Committee.
7. Do not send any award applications to the SAR or NGC award chairman. All submissions must come to the WVGC Award Chairman, even for awards that WVGC does not offer.
8. **Exceptions:** Flower Show Awards, Pressbooks Awards and Youth Awards have specific requirements, please refer to the detail in those awards.
9. Award checks should be cashed within 6 months.
10. If you plan on submitting for a Flower Show Award, the Evaluation Chairman must be scheduled 6 weeks in advance to attend the Flower Show.

Submission Requirements:

1. A submission can have a maximum of 3, 8 ½ x 11 pages of description/pictures etc. and the 1-page Award Application Coversheet.
2. Applications descriptions should include:
  - a. Brief summary of project, objective and benefit
  - b. Involvement of club members and other organizations
  - c. Project expenses and funding sources
  - d. Continuing involvement, follow-up, maintenance
  - e. Photos, landscape plans, drawings
3. Award Applications may be submitted via US Mail or other parcel purveyors to the Awards Chairman. The preferred method of submission is US Mail. This prevents email systems from bouncing mail or defining it as spam, word processors and printer from reformatting the application document.
4. Font sizes should be no less than 10 pt Times New Roman.
5. Yearbooks and Pressbooks should be submitted with the Award Application Coversheet attached with a paperclip.
6. Binders or vinyl sheet protectors are not allowed.

Youth Awards submitted to:  
Mary Hyre  
595 Gougerville Road  
Rock Cave, WV 26234  
[Maryhyre14@gmail.com](mailto:Maryhyre14@gmail.com)

WVGC Awards submitted to:  
Beth Post  
10 Third Avenue  
Buckhannon, WV 26201  
[bethanypost@yahoo.com](mailto:bethanypost@yahoo.com)